



Page 3 of the Request for conclusion of a teaching assignment

3. To be filled in by the freelance lecturer:

Ms. Mr. non-binary not specified **Date of birth:**

Last name, first name:

Academic degree:

Nationality:

(attach proof of identity, if necessary¹)

Residential address:

Tel. (during the day):

Bank details (please insert IBAN/BIC or account no./bank [especially for foreign banks])

IBAN:

BIC:

Account no.:

at (name of the bank):

Account holder (if different from applicant):

Relevant tax office:

Tax identification number (tax ID)²:

Current position:

Employer:

Professional career:

Qualification in
education:

In case of initial application, please enclose proof of examinations taken, doctorate, etc.

Application for reimbursement of travel expenses (in accordance with the Saxon Travel Expenses Act - SächsRKG):

- Expected expenses – **public transport:** EUR
- Expected expenses – **use of a private car:** EUR
(based on § 5 SächsRKG)
- **Accommodation expenses:** EUR

Total: EUR

Place, date

Signature of freelance lecturer

¹ If not EU/EEA citizen or equivalent, this is compulsory

² Mandatory in accordance with the Ordinance on Notifications to the Tax Authorities by Other Authorities and Public Broadcasters (Notification Ordinance) in the version valid from January 1, 2025 for payments due from 2024 in connection with part-time/secondary activities for TU Dresden