

**Page 3 of the Request for conclusion of a teaching assignment**

**3. To be filled in by the freelance lecturer:**

Ms.      Mr.      non-binary      not specified      **Date of birth:**

**Last name, first name:**

**Academic degree:**

**Nationality:**

(attach proof of identity, if necessary<sup>1</sup>)

**Residential address:**

**Tel.** (during the day):

**E-Mail<sup>2</sup>:**

**Bank details** (please insert IBAN/BIC or account no./bank [especially for foreign banks])

IBAN:

BIC:

Account no.:

at (name of the bank):

Account holder (if different from applicant):

Relevant tax office:

Tax identification number (tax ID)<sup>2</sup>Fehler! Textmarke nicht definiert.:

**Current position:**

**Employer:**

Professional career:

Qualification in  
education:

**In case of initial application, please enclose proof of examinations taken, doctorate, etc.**

Application for reimbursement of travel expenses (in accordance with the Saxon Travel Expenses Act - SächsRKG):

- Expected expenses – **public transport:** EUR
- Expected expenses – **use of a private car:** EUR  
(based on § 5 SächsRKG)
- **Accommodation expenses:** EUR

**Total:** EUR

Declaration of consent:

I hereby declare my consent that the activity assigned with the teaching assignment is regarded and carried out as self-employment, with the consequence that there is no obligation to pay insurance and contributions within the meaning of § 127 SGB IV.

Furthermore, I agree to the electronic information (by e-mail) about the data transmission regarding the Notification Ordinance.

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature of freelance lecturer

<sup>1</sup> If not EU/EEA citizen or equivalent, this is compulsory

<sup>2</sup> Mandatory in accordance with the Ordinance on Notifications to the Tax Authorities by Other Authorities and Public Broadcasters (Notification Ordinance) in the version valid from January 1, 2025 for payments due from 2024 in connection with part-time/secondary activities for TU Dresden