



**ACCIDENT REPORT / EMPLOYEES**

in case of accidents **with a visit to the doctor** and no or up to three days' inability to work

To: Unit Safety at Work  
From:

.....  
Office stamp/telephone

Last name, first name

Date of birth

Postal code

Place, street

Employed as

Place of accident (building, room)

Time of accident:

Date

Hours/minutes

Injured body parts

Type of injury

Did the injured person stop working?

No

Immediately

Later, on: (Date):

Who was the first to become aware of the accident?

Name/address

Description of the accident (in the case of traffic accidents, also state the police office that recorded the accident)  
**If necessary - use the lower part of the page for detailed description!**

.....  
Date

.....  
Responsible leader / name, telephone

.....  
Safety officer / name, telephone

**Detailed description of the accident**

Large empty rectangular box for detailed description of the accident.